



JOB DESCRIPTION: LEAD FACILITATOR

KALAPA

Kalapa is a learning community where we seek to learn and grow together in order to promote a more purposeful and conscientious existence.

JOB DESCRIPTION

Lead facilitator for FUEGO (12 children ages 4-5), with assistant.

Lead facilitator for TIERRA (12 children ages 6-7).

Lead facilitator for AIRE (4-8 children ages 10-12).

The facilitator will be responsible for designing and implementing rich and meaningful learning experiences to facilitate and accompany holistic development in each child, so they may maximize their individual potential, build meaningful and healthy relationships and apply learning to positively impact the world.

REQUIRMENTS

- Minimum of 2 years' experience and developmental understanding of children ages 3-8.
- Ability to work independently and collaboratively in team teaching settings.
- Capacity to manage multi-age groups with diverse interests, levels and needs.
- Bilingual (Spanish/ English).

IDEAL EXPERIENCE AND TRAINING

- In alternative education.
- In Experiential Education.
- In Project-based learning.
- In Mindfulness and/or Holistic Approach.
- Positive Discipline and/or socio-emotional development.
- FUEGO: Experience or training in Reggio Emilia and/or Forest Schools.
- TIERRA: Experience or training in facilitating Literacy development (reading and writing processes) in creative and engaging ways.

RESPONSABILITIES

- **TIERRRA AND AIRE:** Facilitate literacy development in an engaging and meaningful way.
- **AIRE:** Help envision and facilitate English as a Second Language program for 3 groups (Tierra 6 to 8 years, Agua 8 to 10 years, and Aire 10 to 12 years).
- Facilitate holistic, interdisciplinary, hands-on learning experiences.
- Design and implement curricular plans and integral evaluations.

- Facilitate interdisciplinary individual and group projects.
- Inspire and motivate learning through games, experiments, stories, art, music, drama, movement and outdoor experiences.
- Manage and facilitate social-emotional development, providing and modeling effective strategies and tools.
- Promote responsibility and ownership of learning and behavior in every student.
- Co-create, with team, evaluation program and curriculum.
- Document and communicate children's learning processes.
- Promote order, cleanliness and care of an environment that encourages learning.
- Promote and encourage the safety of children at all times.

SKILLS

- Build and maintain meaningful, respectful and caring relationships with the children.
- Listen and take into account the individual interests, rhythms, voice and needs of every child.
- Allow children to explore, propose, experiment, and learn from mistakes.
- Encourage and promote the natural eagerness and curiosity to learn, present in every child.
- Co-create and reinforce clear, consistent and loving limits and boundaries.
- Respect and promote individual and cultural diversity.
- Respect and follow established community agreements and values.
- Model actions, behaviors and attitudes that you seek to develop in the students.
- Help to motivate and guide students to focus, achieve objectives and deepen learning.
- Use indignation to encourage students to discover answers on their own and promote self-directed learning.
- Be open to constant reflection and self-evaluation and promote this attitude within students.
- Learn and implement new and innovative methodologies and materials that promote student engagement and interest.
- Participate in and encourage involvement of all children in community decision making processes.
- Implement effective group-management, communication and team-building skills.
- Demonstrate responsibility and commitment to your vocation.
- Help carry out the mission and vision of Kalapa.

KEY PERSONAL ATTRIBUTES

- Love and passion to accompany children and facilitate learning.
- Life-long learner.

- Self-awareness and self-reflection.
- Coherence and honesty.
- Self-confidence and willingness to experiment and step out of comfort zone.
- Creativity and resourcefulness.
- Strong will, determination and commitment.
- Collaborative and team player.
- Flexibility and resilience.
- Empathetic and compassionate.
- Open-minded.
- Pro-active.

BENEFITS

- Share passions and creativity in the visioning and creation of developmental program.
- Join a community of learners where you will grow, share and celebrate as a community.
- Learn and UN-learn alongside a like-minded passionate team.
- Learn about, create and implement innovative strategies and methodologies.
- Diverse integral trainings and ample personal growth and development.
- Chance to be a part of history and write a new future for education in Colombia.

CONDITIONS

- 12 month contract.
- Monday through Friday 8 am to 3 pm.
- Developmental team meetings once a week from 3 to 6 pm.
- Participation in community events and trainings: Parent workshops (one per month), community excursions (one weekend per year), student expedition (one per year), holiday celebrations (Christmas, Mother's Day, Graduation, etc.), among others.

APPLICATION PROCESS

If you would like to join our adventure, send us:

- Resume
- A two-minute video answering to the following: which are my great passions? And, what do I feel especially proud of in my life?
- Letter of intent stating:
 - Why do you want to join the Developmental Team and Kalapa Community?
 - Why do you feel you are a good fit for the position?

Send to **Zabrina Zangen** at: zabzangen@hotmail.com Visit our website at: www.kalapa.com.co